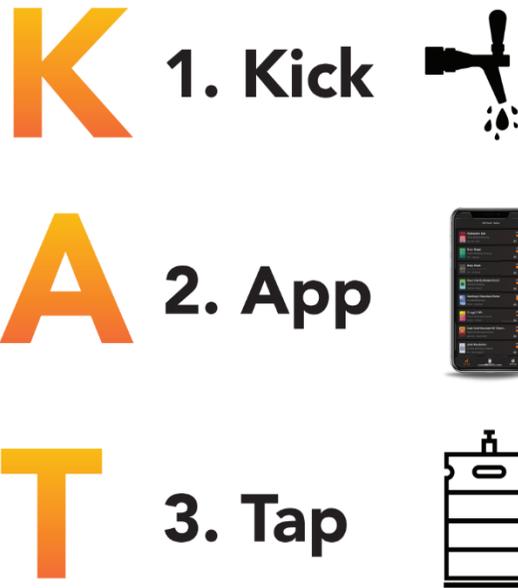


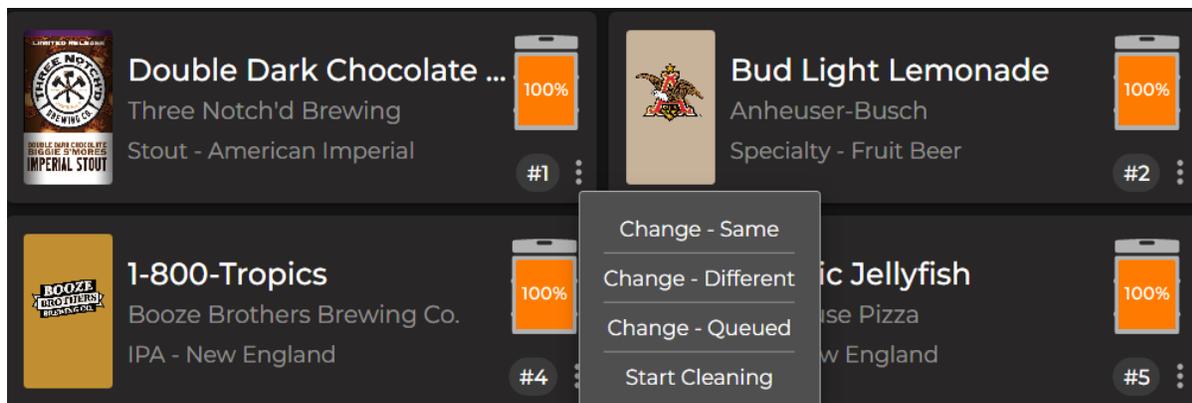
Pillar 1 Changing Kegs

Ideally when performing keg changes, we ask you to follow the acronym KAT. KAT stands for Kick-App-Tap. Whenever a keg kicks, change the keg in the app first and then physically tap the new keg. When performing KAT, you get the most accuracy with keg levels and reports.



KAT real time

When changing a keg first go to the “On Tap” section of the app, then click on the 3-dots located on the bottom right of each beverage tile. You will see a menu for the following functions:

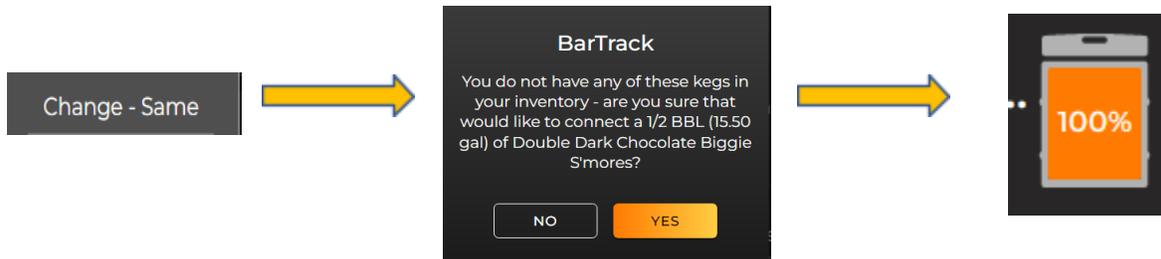


Pillar 1 Changing Kegs

CHANGE SAME

This feature allows you to change a keg to the same beverage and size that is currently on tap. BarTrack will either pull from existing inventory or if that beverage is not in your inventory, BarTrack will add that beverage into your inventory and then put it on tap.

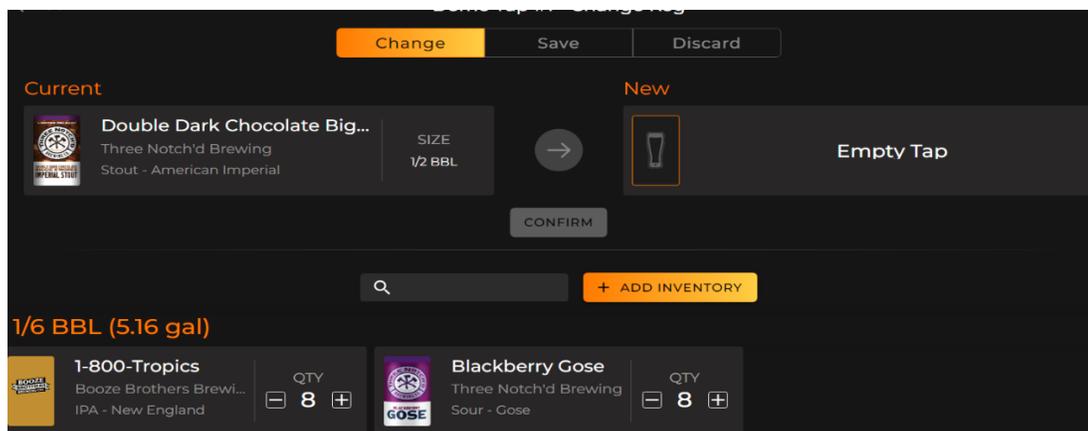
Click "Change Same", you will see a pop-up asking you to verify that this is the keg you want to change to and click yes. Now you have changed to the same keg!



CHANGE DIFFERENT

Allows you to change to a different keg or keg size by taking you to your "INVENTORY" page first to select the new keg. To change to a different keg, you must first have that keg in your "INVENTORY". Manager permissions can add inventory into the app. It is especially important that inventory be added to the app as beverages get delivered or as they go into the cooler so that the bartenders can perform the "CHANGE DIFFERENT" feature.

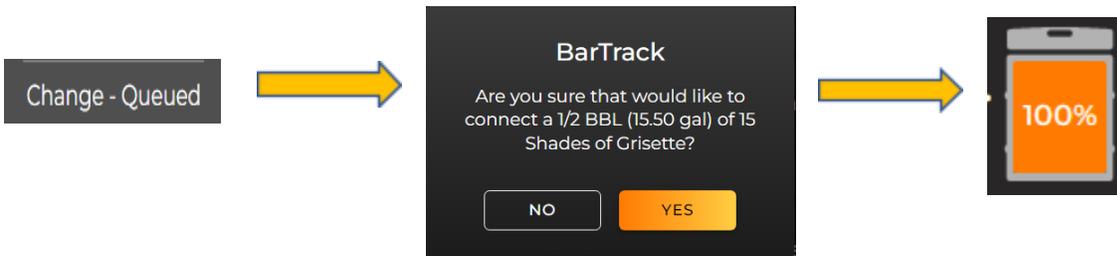
Click "Change Different", show the current line that is tapped and the empty line on the right. Show how to select a beverage from inventory and where it populates on the screen. Click confirm to change to the different keg



Pillar 1 Changing Kegs

CHANGE QUEUED

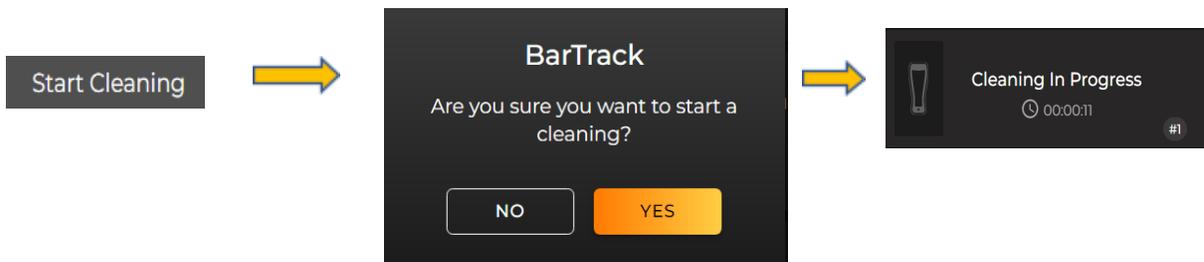
This feature is only available after a keg has been queued. Once queued, you can then select the 3-dots and choose “CHANGE QUEUED” to change the keg to whatever is in the queue.



START CLEANING

This feature allows you to click on and off of cleaning mode when flushing a line with water or cleaning solution in between beverage changes.

1. Before flushing out the line, turn on “START CLEANING”, then yes on the pop-up. Now you can see the timer has started. Flush the line, then perform your line cleaning.



2. Click on the tile to stop the cleaning, then yes on the pop-up, before re-tapping the keg and re-filling the line. This takes any waste and segments it to its own category on your reports.