

SKU Mapping

Overview

Think of the POS SKU's section as the **"Brain"** of BarTrack. A "POS SKU" is what BarTrack calls your "POS Button". POS SKU's is how we pull data from your POS and map it to beverages in the BarTrack app.

Each draft POS button is mapped to a beverage in the BarTrack app. Whenever a bartender pours a beverage on draft and then rings it up in the POS, BarTrack can map that pour to the correct sale in the POS.

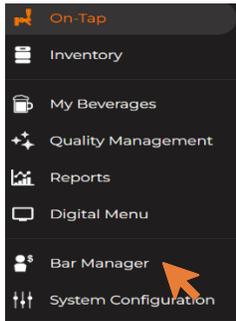
It is very important to understand that each new draft beverage requires its own new POS button. You cannot reuse POS buttons – which is writing over an existing POS Button that has the same pricing / info as the item you are adding.

*When using modifiers, you need to make sure you create proper **subcategories**. Do not put draft beverages under generic categories like "Beer". Draft beer should be separate from "Bottles" and "Cans"

Draft items under the wrong **categories** like food, liquor, wine, merchandise etc. will automatically be ignored and will create incorrect data on your reports.

Mapping a SKU

I am going to show you how to map a SKU and how to properly set up your POS. If your POS is set up properly, the BarTrack software will map beverages for you automatically and you will never have to come to this page.

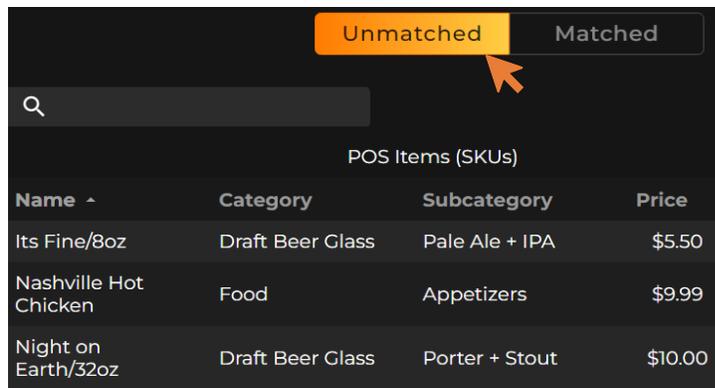


On the left-hand side tool bar, Click the “Bar Manager” Icon

Looking at the Top Section Tool Bar, Click the “POS SKUs” Icon



At the end of each day, BarTrack will pull all your POS data. Any new POS Buttons will show up here in the “Unmatched” section.

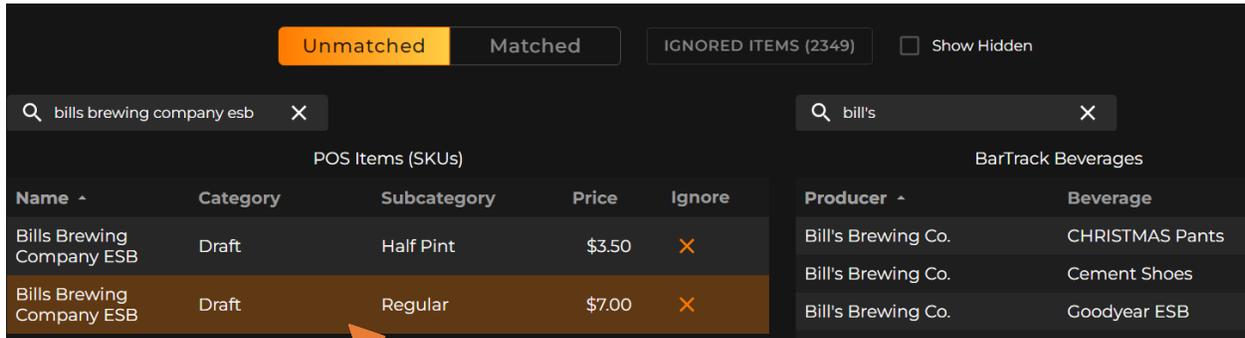


Unmatched		Matched	
POS Items (SKUs)			
Name ^	Category	Subcategory	Price
Its Fine/8oz	Draft Beer Glass	Pale Ale + IPA	\$5.50
Nashville Hot Chicken	Food	Appetizers	\$9.99
Night on Earth/32oz	Draft Beer Glass	Porter + Stout	\$10.00

These new buttons will need to be matched to a beverage. The software will do this for you, but I am going to show you how you can also match your own SKUs.

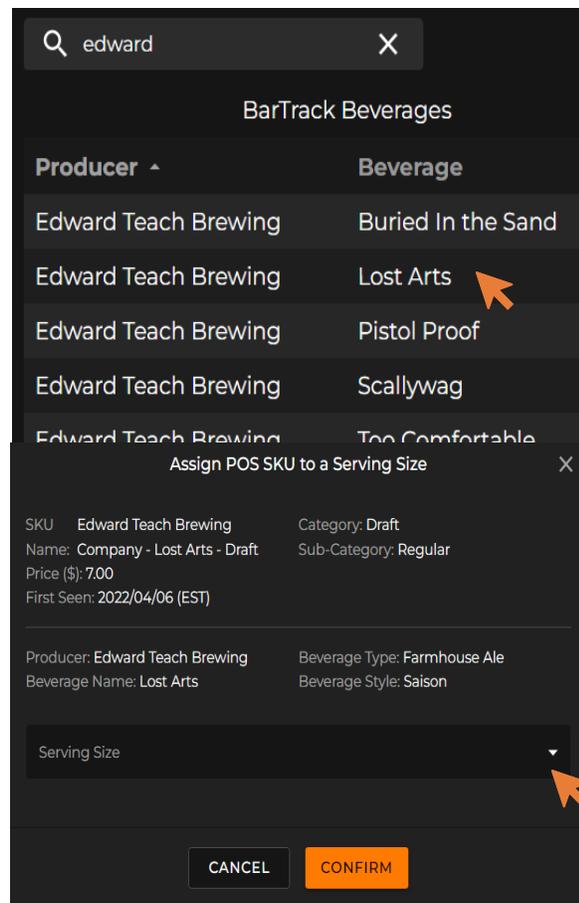
To Map a Sku

1. On the left-hand side, select the unmatched POS SKU that you want to match by clicking on it. It will become highlighted. If you are mapping multiple items to one serving size, you can highlight them by clicking on multiple unmatched SKUs at once.



2. The right hand of the screen labeled **BarTrack Beverages**, lists all the beverages that have been added to the BarTrack app. You can use the search bar to narrow your search, by typing in the beverage you want to match the POS SKU to. *Click* on the Beverage name that you want to match the POS SKU with to highlight

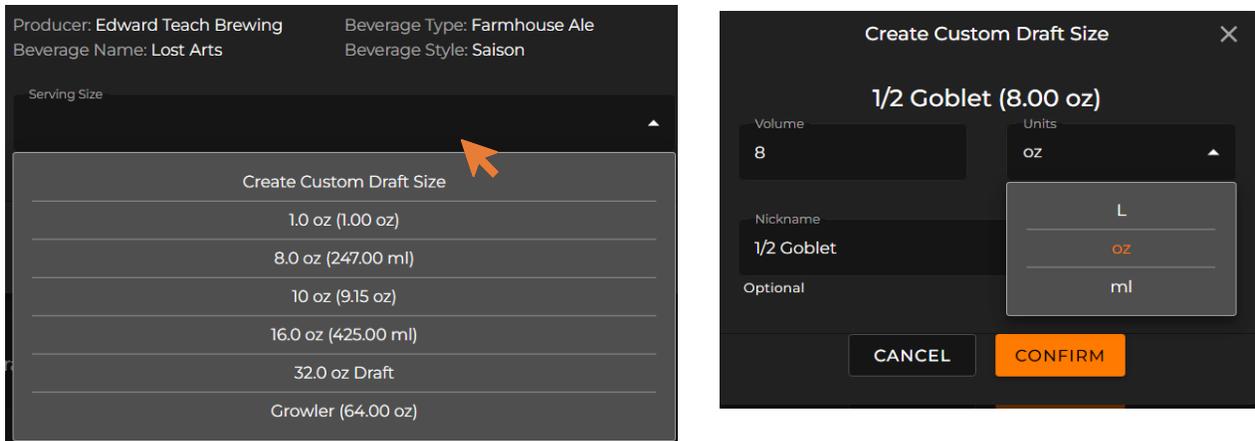
A pop-up screen, labeled **Assign a POS SKU a Serving Size**, will come up with the SKU Name, Price and then Producer and beverage name.



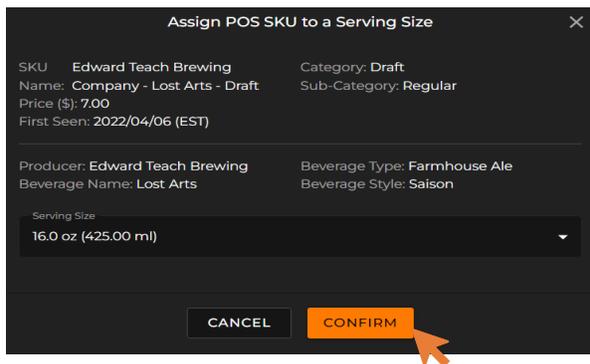
it.
to

Pillar 4

3. Click on the serving size drop down box to pick a size that matches to the pour size. If the size is not available, you can create a new custom draft size by adding the glass volume and units. After creating a new glass size, you can add a nickname to this new glassware.



Once you have clicked on the proper serving size the drop-down box will disappear.



4. Review everything you have selected, click confirm.

You have now mapped your POS button to a BarTrack beverage! What this means is that every time the bartender hits that POS button, they will get credit for the beverage that SKU is mapped to along with the serving size.

Again, BarTrack will map all POS SKUs for you if you practice proper POS usage.

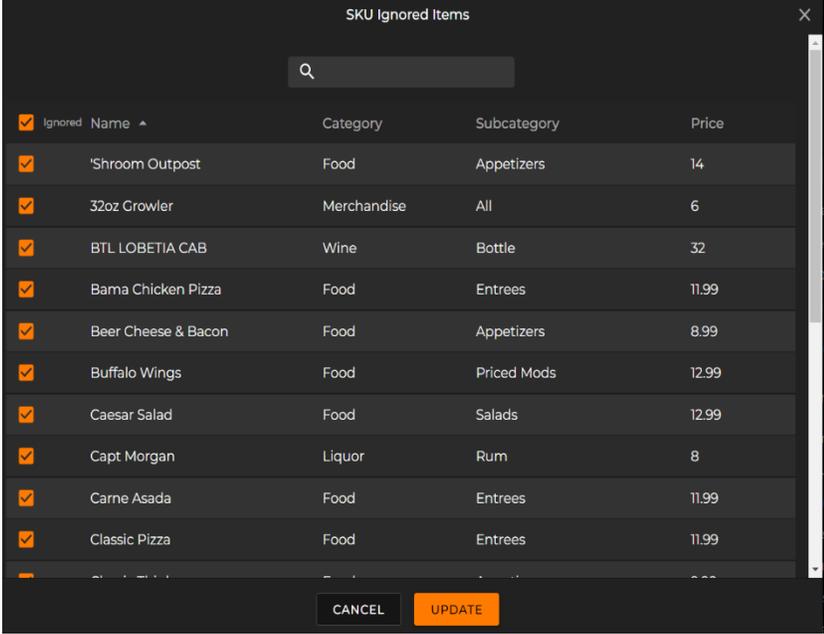
Proper POS usage consists of – The beverage name and producer name are defined along with the pour size.

The name and size should be in the POS button name itself or in the modifier group / subcategory. BarTrack maps to the POS button by searching for the beverage name created in the app, matching that beverage, then applying the pour size associated with that POS Button (SKU). This is a marriage for life which is why you cannot reuse a POS Button (SKU).

Pillar 4

Ignored Items

This section consists of all the items BarTrack ignores or considers non-draft POS buttons / SKUs. Anything labeled as Liquor, Food, Cans, Wine, etc. will be ignored by the software. If you do not use the correct subcategories when adding a POS button, your POS button may get ignored.



The screenshot shows a window titled "SKU Ignored Items" with a search bar at the top. Below the search bar is a table with the following columns: Ignored (checkbox), Name (with a dropdown arrow), Category, Subcategory, and Price. The table contains the following data:

<input checked="" type="checkbox"/>	Ignored	Name	Category	Subcategory	Price
<input checked="" type="checkbox"/>		'Shroom Outpost	Food	Appetizers	14
<input checked="" type="checkbox"/>		32oz Growler	Merchandise	All	6
<input checked="" type="checkbox"/>		BTL LOBETIA CAB	Wine	Bottle	32
<input checked="" type="checkbox"/>		Bama Chicken Pizza	Food	Entrees	11.99
<input checked="" type="checkbox"/>		Beer Cheese & Bacon	Food	Appetizers	8.99
<input checked="" type="checkbox"/>		Buffalo Wings	Food	Priced Mods	12.99
<input checked="" type="checkbox"/>		Caesar Salad	Food	Salads	12.99
<input checked="" type="checkbox"/>		Capt Morgan	Liquor	Rum	8
<input checked="" type="checkbox"/>		Carne Asada	Food	Entrees	11.99
<input checked="" type="checkbox"/>		Classic Pizza	Food	Entrees	11.99

At the bottom of the window, there are two buttons: "CANCEL" and "UPDATE".

For example: If you special item a Bud Light on the fly and it accidentally gets set up under a liquor subcategory, BarTrack will ignore it and no matter how many times the bartender rings it up, those sales will not show up in the BarTrack report.

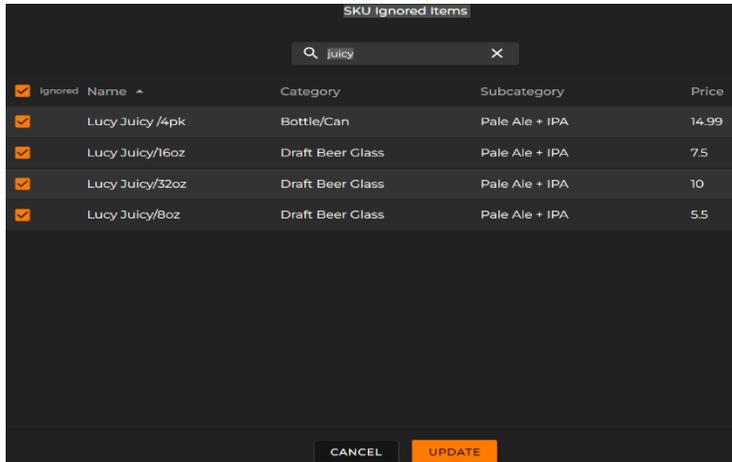
Don't worry if a SKU gets ignored. I'll show you how you can un-ignore a SKU and re-map it.

To un-ignore a SKU:

1. Click on “Ignored Items”



2. Search for the POS button by name in the search section



3. Click the orange check box to remove the check mark



4. Click the “update” button



5. That SKU has now been moved to the “Unmatched” section

6. You can now map the POS button to the correct beverage

